



FED FOCUS FOR TITLE I CONTACTS

SEPTEMBER 9 - 13, 2024




Please join me in welcoming Ms. Carmen Gomez to the Federal Programs Team. Ms. Gomez is the new PCS Migrant Education Recruiter and Outreach Specialist. Her email is gomezvc@pitt.k12.nc.us. Ms. Gomez will be available to assist with some Title I Events; however, her primary role is with Migrant Education.




All schools must conduct their yearly Title I Meeting for parents no later than Monday, September 30th. Please remember that at this meeting you must disclose how your school uses its funds. Don't forget that the following items are required as artifacts for all Title I Parent Meetings:


- Parent Invitation
- Agenda
- Presentation/Handouts to educate parents
- Parent Sign-In Sheets



All schools are reminded that you must list your Title I Events on the Title I District Calendar. When you put events on the calendar, please be sure that you list your school's name on the event. All events for the 24-25 school year need to be put on the calendar by September 20, 2024.




All schools must have at least 4 Title I parent events per year. Your events **MUST** have a parent education component. If you would like to use any of the presentations from our office, please let me know and I can send that presentation to you. You can change it to meet the needs of your students and families.



All schools must have 2 meetings per month documented in NC Star. One must be a SIT meeting and the other is a meeting of your choice.

If you are a TSI school, you must have action steps for A4.01 and D1.02. Your action steps **MUST** be related to your identified subgroup (for most of the schools that is Students w/Disabilities)



As I mentioned in the Title I Contact meeting, we are working on some options for additional Interpreting services for schools. More information to come next week.

Please remember that for all artifacts, it is sample of artifacts. For example, you only need to upload 2-3 samples of signed parent contracts, 2-3 samples of purchase order for parent funds, 2-3 samples of regular purchase orders, 1 grade level's PLT minutes for each month, 1-2 samples of parent conferences. You do not need to upload all documents you collect.

All schools are reminded that your Title I Parent Brochures (in both Spanish & English) should be available and visible for people coming to your school.

HQ verification forms are due to the Federal Programs Office by Friday, September 13th. Please plan accordingly. This is **REQUIRED** for all Title I Schools. - This form is not uploaded in the website, just submitted to our office.

Classroom specific HQ Letters go home on September 16th! These are for classrooms that are being led by a non-HQ teacher for 4 or more weeks.

Date Change: The District Title I Event will be held on Tuesday, October 15th!!! Please do not plan any school events for that evening!

Several of you have asked about sample ideas for parent engagement; I am compiling some ideas and will send out by early next week. Please feel free to share ideas with each other.

Information contained in Fed Focus is for Title I Contacts and Administrators, please do **NOT** post the weekly Fed Focus on your school's webpage!!

Contracts will be sent out this week for Title I Contacts. As discussed in our meeting the stipend is \$1200 per school. If there is more than 1 contact, you will split the stipend. You will receive 1/2 in Jan. & 1/2 in June. If you have not provided me your employee ID, I must have that before I can create a contract for you.

"I continue to believe that if children are given the necessary tools to succeed, they will succeed beyond their wildest dreams!" - David Vitter

Do you convey the belief that ALL children can succeed?

